



COMMITTEES OF COUNCIL
AGENDA
Regular Meeting

Mayor Kurt Wilson
Councilmember Sarah Beeson
Councilmember Christine Hall
Councilmember G. Lee Hills
Councilmember David Johnson
Councilmember William Morthland
Councilmember Allen Sells
City Administrator Randy Knighton

Tuesday, June 10, 2025

5:00 PM

City Hall - Room 220

CALL TO ORDER / ROLL CALL

Approval of the Minutes

1. Approval of the Committee Meeting Minutes - May 27, 2025.

Regular Agenda

2. Consideration to award a task order with Utility Asset Management Inc. for the Northmeadow Parkway Stormwater Pipe Lining Project in an amount not to exceed \$146,225.
Presented by Brian Watson, Environmental Public Works Director
3. Consideration to Award a Task Order with Gradeco Inc. for the Spring Creek Road Stormwater Construction Project in an Amount Not to Exceed \$205,504.
Presented by Brian Watson, Environmental Public Works Director

Adjournment



City of Roswell
Committees of Council
AGENDA ITEM REPORT

ID # -9880

MEETING DATE: June 10, 2025
DEPARTMENT: Administration
ITEM TYPE: Agenda Vote

Approval of the Committee Meeting Minutes - May 27, 2025.

**Administration and Finance and Recreation and Parks
Community Development and Transportation
Public Safety and Public Works
Committee Meetings**



Regular Meeting
<http://www.roswellgov.com/>
~Minutes~

**Mayor Kurt Wilson
Councilmember Sarah Beeson
Councilmember Christine Hall
Councilmember G. Lee Hills
Councilmember David Johnson
Councilmember William Morthland
Councilmember Allen Sells
City Administrator Randy Knighton**

Tuesday, May 27, 2025

5:00 PM

City Hall - Room 220

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:00 PM by City Administrator Randy Knighton
Mayor Kurt Wilson: Present, Councilmember Sarah Beeson: Present, Councilmember Christine Hall: Present, Councilmember G. Lee Hills: Present, Councilmember David Johnson: Present, Councilmember William Morthland: Present, Councilmember Allen Sells: Present, City Administrator Randy Knighton: Present.

Approval of the Minutes

1. Approval of the Committee Meeting Minutes - May 13, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Johnson, Councilmember
SECONDER:	Sarah Beeson, Councilmember
IN FAVOR:	Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

Transportation

2. Consideration to approve the City of Roswell's Citywide Safety Action Plan and adopt a Vision Zero resolution

RESULT: **APPROVED TO MOVE TO MAYOR AND COUNCIL
[UNANIMOUS]**

Next: 6/9/2025 7:00 PM

MOVER: David Johnson, Councilmember

SECONDER: G. Lee Hills, Councilmember

IN FAVOR: Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

3. Consideration to pursue a grant from the Federal Highway Administration (FHWA) from the Safe Streets and Roads for All (SS4A) program

RESULT: **APPROVED TO MOVE TO MAYOR AND COUNCIL
[UNANIMOUS]**

Next: 6/9/2025 7:00 PM

MOVER: David Johnson, Councilmember

SECONDER: William Morthland, Councilmember

IN FAVOR: Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

4. Consideration to submit a Local Maintenance & Improvement Grant (LMIG) application for the 2025 Safety Action Program to the Georgia Department of Transportation (GDOT), accept the LMIG funds up to \$400,000.00 from GDOT, and a budget amendment to set up the funding upon approval.

RESULT: **APPROVED TO MOVE TO MAYOR AND COUNCIL
[UNANIMOUS]**

Next: 5/27/2025 7:00 PM

MOVER: David Johnson, Councilmember

SECONDER: G. Lee Hills, Councilmember

IN FAVOR: Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

5. Consideration for the Mayor and/or City Administrator to authorize the sale of City owned right-of-way along Shallowford Road and Hightower Road

RESULT: **APPROVED TO MOVE TO MAYOR AND COUNCIL
[UNANIMOUS]**

Next: 6/9/2025 7:00 PM

MOVER: David Johnson, Councilmember

SECONDER: William Morthland, Councilmember

IN FAVOR: Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

*****Closure Item Added*****

Motion to go into a closure session following this committee meeting to discuss real estate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	G. Lee Hills, Councilmember
SECONDER:	William Morthland, Councilmember
IN FAVOR:	Wilson, Beeson, Hall, Hills, Johnson, Morthland, Sells

Adjournment

There being no further comments or discussion the meeting was adjourned at 5:30 PM.

DRAFT



City of Roswell
Committees of Council
AGENDA ITEM REPORT

ID # - 9866

MEETING DATE: June 10, 2025
DEPARTMENT: Environmental/Public Works
ITEM TYPE: Agenda Vote

Consideration to award a task order with Utility Asset Management Inc. for the Northmeadow Parkway Stormwater Pipe Lining Project in an amount not to exceed \$146,225.

Action Required:

Agenda Vote

Description:

The purpose of this project is to restore approximately 300 linear feet of 72" corrugated metal pipe (CMP) and approximately 25 linear feet of 90" CMP using either Cured-In-Place Pipe (CIPP) or Structural Concrete methods. In addition, the project will repair the existing outfall to prevent further erosion. The failing pipes are located near the roadway.

The City of Roswell sent the scope of work to all stormwater pre-qualified contractors on May 15, 2025. The City received 4 responses which ranged from \$146,225 to \$198,250. The City chose the lowest bidder in the amount of \$146,225.

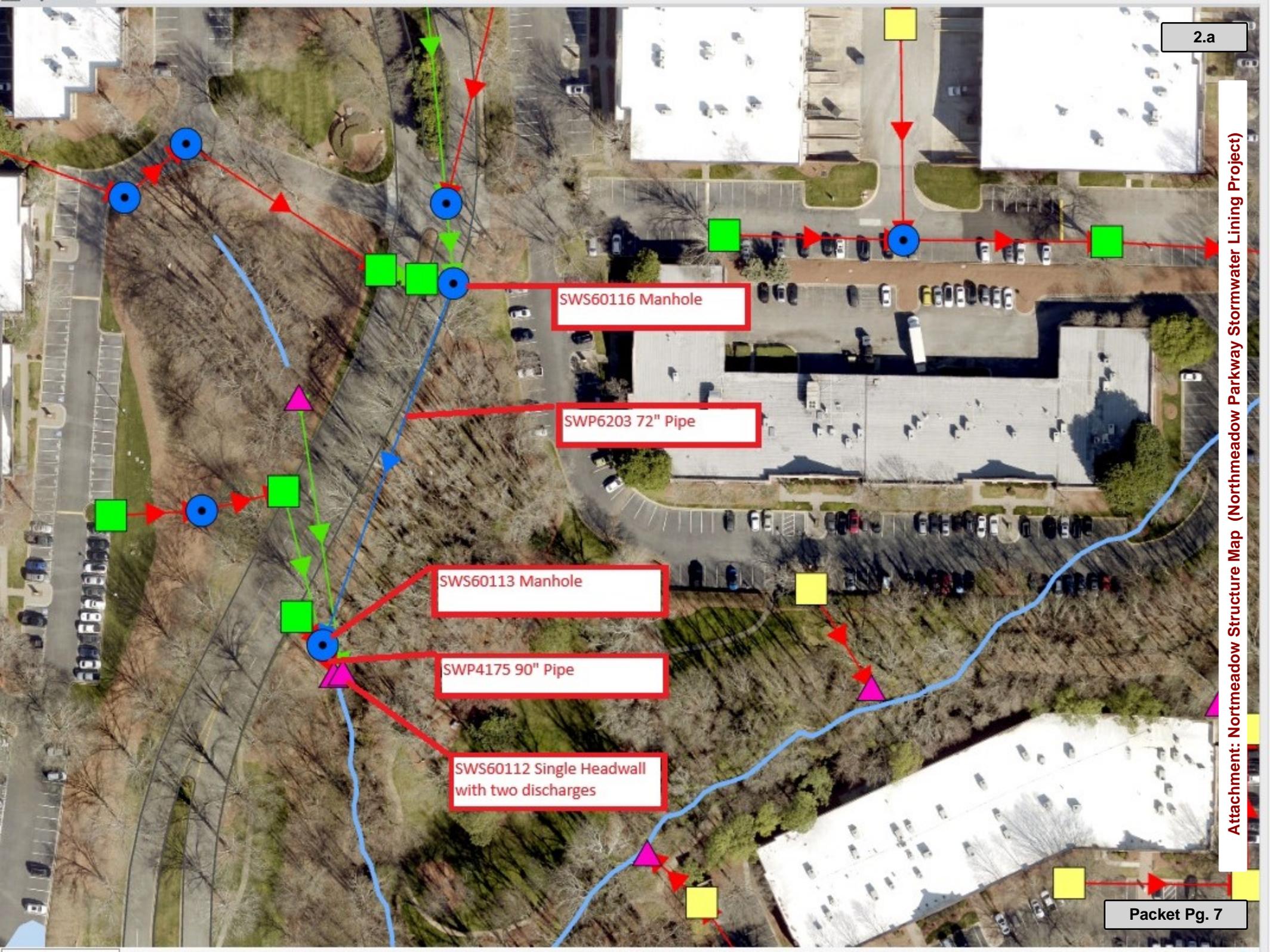
Staff recommends awarding the task order to Utility Asset Management in the amount of \$146,225, with a contingency of \$14,622 for unforeseen conditions, for a total budget authorization of \$160,847.

Financial Impact:

Funding in the amount of \$160,847 is available in the Stormwater Fund in Org - 50743200, Object - 541200, Project - 82016 (from Stormwater Master Project List) for stormwater construction projects.

Comments:

See attached.



Attachment: Nortmeadow Structure Map (Northmeadow Parkway Stormwater Lining Project)



To: Brian Watson, Environmental/Public Works Director

Subject: Northmeadow Parkway Stormwater Lining Project

Date: May 30, 2025

Northmeadow Parkway Stormwater Lining Project

The Northmeadow Parkway Stormwater Lining Project was released on May 15, 2025, to the prequalified vendors from the Stormwater Request for qualifications (RFQ) listing, by the Environmental/Public Works Department.

The due date was Monday May 29, 2025, at 2:00 p.m. A total of four (4) prequalified vendors were emailed the solicitation.

Four (4) vendors named below submitted to The Northmeadow Parkway Stormwater Lining Project, two were deemed non-responsive.

The vendor Utility Asset Management is the awarded vendor based on being the lowest, most qualified, responsive, and responsible bidder.

Supplier	Date Submitted	Total Bid
Inliner Solutions	5/29/2025	Non-Responsive
Pro-Shot Concrete Inc.	5/29/2025	Non-Responsive
Federal EC, LLC	5/28/2025	\$198,250.00
Utility Asset Management	5/28/2025	\$146,225.00



City of Roswell
Committees of Council
AGENDA ITEM REPORT

ID # - 9865

MEETING DATE: June 10, 2025
DEPARTMENT: Environmental/Public Works
ITEM TYPE: Agenda Vote

Consideration to Award a Task Order with Gradeco Inc. for the Spring Creek Road Stormwater Construction Project in an Amount Not to Exceed \$205,504.

Action Required:
 Agenda Vote

Description:

The purpose of this project is to replace failing 18" and 30" corrugated metal pipes (CMP), catch basins, junction boxes, and a headwall with 18" and 30" reinforced concrete pipe (RCP), new manholes, and a new outfall. The failing conveyance system is located within the roadway; however, the roadway will remain passable for residents during construction as this is a single-entry neighborhood.

The City of Roswell sent the scope of work to all stormwater pre-qualified contractors on May 14, 2025. The City received 4 bids which ranged from \$205,504 to \$271,550. The City chose the lowest bidder in the amount of \$205,504.

Staff recommends awarding the task order to GradeCo Inc in an amount of \$205,504, with a contingency of \$20,550 for unforeseen conditions, for a total budget authorization of \$226,054.

Financial Impact:

Funding in the amount of \$226,054 is available in the Stormwater Fund in Org - 50743200, Object - 541200, Project - 82016 (from Stormwater Master Project List) for stormwater construction projects.

Comments:
 See attached.

235 Spring Creek Road Pipe Rehab

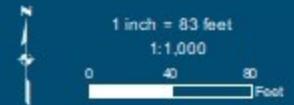


Legend

- Site Area
- Stormwater Structures**
- Catch Basin
- Drop Inlet
- ▲ End of Pipe
- ▲ Flared End Section
- ◆ Flume
- ▲ Headwall
- Hooded Grate Inlet
- Junction Box
- Outlet Structure
- + Virtual Junction
- Yard Inlet
- Stormwater Pipe

Base Map

- ~ Stream
- Street
- + Tax Parcel

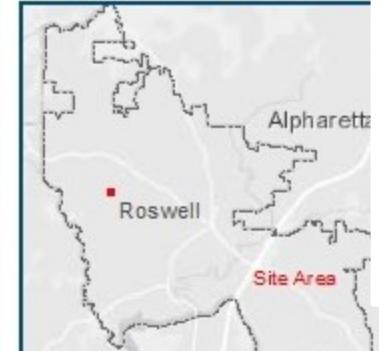


Created By: jwark Created On: 10/10/23 Updated On: 10/10/23
 MAINTENANCE UTILITY DIVISION Planning 235 Spring Creek Road 235 Map 01/01/23

Sources: City of Roswell GIS (2021); Earl (2021);

The City of Roswell attempts to create, use, and maintain accurate spatial data. However, the City of Roswell does not warrant accuracy or currency of the data contained herein. All data provided "as is," with all faults, without warranty of any kind, expressed or implied, including, but not limited to, the warranties of merchantability or fitness for a particular purpose.

Please Visit Roswell's Interactive GIS Map: www.roswellgis.com



Attachment: 235 Spring Creek (Spring Creek Road Stormwater Construction Project)



To: Brian Watson, Environmental/Public Works Director

Subject: Spring Creek Stormwater Construction Project

Date: May 30, 2025

Spring Creek Stormwater Construction Project

The Spring Creek Stormwater Construction Project was released on May 12, 2025, to the prequalified vendors from the Stormwater Request for qualifications (RFQ) listing, by the Environmental/Public Works Department.

The due date was Monday May 26, 2025, at 2:00 p.m. A total of four (4) prequalified vendors were emailed the solicitation.

Four (4) vendors named below submitted to The Spring Creek Stormwater Construction Project, two were deemed non-responsive.

The vendor GradeCo is the awarded vendor based on being the lowest, most qualified, responsive, and responsible bidder.

Supplier	Date Submitted	Total Bid
Site Engineering	5/26/2025	\$271,550.00
GS Construction Inc.	5/26/2025	Non-Responsive – Asked for Lump Sum
Chatfield Contracting Inc.	5/26/2025	Non-Responsive – Asked for Lump Sum
GradeCo Inc.	5/26/2025	\$205,504.00